



10512 Lake St. Charles Boulevard  
Riverview, FL 33578  
Phone: (813) 374-5119  
[www.cuttingedgelearningacademy.org](http://www.cuttingedgelearningacademy.org)

## NEW STUDENT REGISTRATION FORM

### ACADEMIC YEAR 2022-2023

*(Please fill in all the blanks)*

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ GENDER: \_\_\_\_\_ (F/M) RACE: \_\_\_\_\_ (Optional)  
CURRENT GRADE: \_\_\_\_\_ GRADE STUDENT WILL BE ENTERING: \_\_\_\_\_  
STUDENT'S LEGAL NAME: \_\_\_\_\_

First Middle Last

ADDRESS: \_\_\_\_\_

No Street Apt# City State Zip Code

BIRTHDATE: \_\_\_\_\_ BIRTH PLACE: \_\_\_\_\_ SSN: \_\_\_\_\_

RELIGION: \_\_\_\_\_ BAPTISM DATE: \_\_\_\_\_

1<sup>ST</sup> PENANCE DATE: \_\_\_\_\_ 1<sup>ST</sup> COMMUNION DATE: \_\_\_\_\_

**Please answer the following questions. If your answer is "YES" or if you check any of the diagnoses, please provide a copy of the evaluation with this application**

Has your child ever been retained for any reason? YES\_\_\_/NO\_\_\_ If so what grade? \_\_\_\_\_

Has your child ever been evaluated for any special needs? (IEP's, 504's, etc) YES\_\_\_/NO\_\_\_

Has your child ever been diagnosed for \_\_\_\_\_ADD \_\_\_\_\_LD \_\_\_\_\_ADHD \_\_\_\_\_Dyslexia  
\_\_\_\_\_Speech Impairment \_\_\_\_\_Hearing Impairment\_\_\_\_\_ other

CURRENT SCHOOL TRANSFERRING FROM: \_\_\_\_\_

PRINCIPAL \_\_\_\_\_COUNSELOR \_\_\_\_\_PHONE \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

ADDRESS \_\_\_\_\_

No Street City State Zip Code

MOTHER'S NAME: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

No Street City State Zip Code

EMAIL: \_\_\_\_\_ C/PHONE: \_\_\_\_\_ H/PHONE: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

No Street City State Zip Code

EMAIL: \_\_\_\_\_ C/PHONE: \_\_\_\_\_ H/PHONE: \_\_\_\_\_

STEPFATHER'S NAME: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

No Street City State Zip Code

EMAIL: \_\_\_\_\_ C/PHONE: \_\_\_\_\_ H/PHONE: \_\_\_\_\_

STEPMOTHER'S NAME: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

No Street City State Zip Code

EMAIL: \_\_\_\_\_ C/PHONE: \_\_\_\_\_ H/PHONE: \_\_\_\_\_

**PLEASE CHECK AS APPLICABLE:** The student:

<input type="checkbox"/> Lives with both parents	<input type="checkbox"/> Lives with Mother	<input type="checkbox"/> Lives with Father
<input type="checkbox"/> Mother deceased	<input type="checkbox"/> Father is deceased	<input type="checkbox"/> Mother remarried
<input type="checkbox"/> Father remarried	<input type="checkbox"/> Lives with Guardians	<input type="checkbox"/> Parents divorced
<input type="checkbox"/> Parents separated	<input type="checkbox"/> Lives with Grandparents	<input type="checkbox"/> other

**UNLESS WE HAVE COURT RECORDS (CUSTODY AGREEMENT) ON FILE THAT STATE OTHERWISE, BOTH PARENTS OR LEGAL GUARDIAN(S) HAVE ACCESS TO THE STUDENT AND HIS/HER EDUCATION RECORDS.**

I attest that the information provided on this application form is true and accurate. I understand that any willful omission or untrue statement could result to the termination of my child's enrollment into CuttingEdge Learning Academy. In such an event, tuition paid is NOT refunded.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Office use only:** \_\_\_\_\_

Admin Sign: \_\_\_\_\_ Check #: \_\_\_\_\_ Non Refundable Enrollment Fee Paid (\_Y/\_N)



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### **2022-2023 ACADEMIC FINANCIAL OPTIONS**

#### **SELF PAY FINANCIAL PLAN OPTION (Please initial your choice plan)**

\_\_\_ **Plan A:** Total amount of the tuition is paid in full to CuttingEdge Learning Academy before August 1, 2022. Payment received after August 1, 2022 is not eligible for the 2% discount.

\_\_\_ **Plan B:** Two equal payments made payable to CuttingEdge Learning Academy on or before August 1 and November 1, 2022. Half of the tuition is to be paid on or before August 1, 2022 and the other half is to be paid on or before November 1, 2022. Payment made under this option receives 1% discount.

\_\_\_ **Plan C:** Four equal payments made payable to CuttingEdge Learning Academy on or before August 1, 2022, October 1, 2022, December 1, 2022, and February 1, 2023.

\_\_\_ **Plan D:** Ten equal payments made payable to CuttingEdge Learning Academy on the 1<sup>st</sup> of the months of August 2022 to May 2023.

#### **SCHOLARSHIP PLAN OPTION (Please initial your choice plan)**

Scholarships are payable quarterly per their schedule. Please initial the scholarship your child participates with.

\_\_\_ Step Up For Students Scholarship

\_\_\_ AAA Scholarship

\_\_\_ Family Empowerment Scholarship

\_\_\_ Hope Scholarship

\_\_\_ McKay Scholarship

\_\_\_ Gardiner Scholarship

\_\_\_ Other: \_\_\_\_\_

I(we) the undersigned fully understand and agree to the terms of the financial obligation of CuttingEdge Learning Academy, including but not limited to tuition, registration, book/curriculum fee, development fee, morning and afterschool fee, and mentoring fee.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## PICTURE, FILM, AND VIDEO PERMISSION RELEASE FORM

Dear Prospective Parents,

Thank you for choosing CuttingEdge Learning Academy. CELA will fully utilize available technology to enhance our students learning experiences as well as market our programs. Therefore, most of our programs will be photographed, videotaped, and/or filmed for newspaper articles, brochures, television, slide presentations, publications, CELA website, and/or displays, flyers, etc.

The security of our students is our top priority. For this reason, CELA will surely protect the identity of our students. **OUR STUDENTS' NAMES AND/OR ADDRESSES WILL NOT BE USED UNLESS PERMITTED IN WRITING BY THE PARENTS.** Also, because the reputation of our school, students and parents is important to us, we will not take any picture or video that will bring negative publicity to our school, students and parents.

Please sign below if you permit the school to use your child's picture in our school website, displays, newspaper articles, brochures, slide presentation, publications, and if you permit the school to video, film, or participate in CELA televised programs. Be advised that the information is strictly for CELA-related purposes and will be used accordingly as permitted by you.

Please be advised that if we did not receive this form checked and signed with other enrollment forms, we will consider it as permission. May God continue to bless, provide, and protect your family!

Sincerely,  
Rev. Mother Carina M. Okeke, PhD  
Principal

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I (we) \_\_\_\_\_ undersigned parent(s)/legal

guardians of \_\_\_\_\_ (student name) give my/our permission to CELA to involve my/our child in the following checked areas: *Please check the areas that are approved by you.*

1. ☐ Photograph
2. ☐ Videotape
3. ☐ Filmed
4. ☐ Newspaper Article
5. ☐ Brochures
6. ☐ Website
7. ☐ Televiser
8. ☐ Slide Presentation
9. ☐ Display
10. ☐ Flyer

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Signature of Parent(s)/Legal Guardian(s)

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Date



## **2022-2023 ENROLLMENT CHECKLISTS**

Dear Prospective Parents,

Thank you for your interest in CuttingEdge Learning Academy. We are honored to be considered for the education of your child(ren). As a new educational institution, we are committed to provide quality, cutting edge education for your child(ren). The checklist below highlights the required items necessary for easy and successful enrollment into CELA. Please be advised that letter of acceptance will be issued when these items listed below are reviewed and accepted by the Administration. Also, only completed applications will be considered. May God bless you!

### **Step One**

1. Completed Registration Form
2. Emergency Contact Card (Yellow)
3. Registration Fee (Non- Refundable fee of \$350)
4. Tuition Payment and Financial Commitment Form
5. Record Release Form
6. Standardized Test Scores (ITBS, Terra Nova, etc.)
7. Most Recent Report Card
8. Letter of Recommendation from previous school
9. Psychological/Educational Evaluations—IEP's, 504 Plans, any/all support plans, recommendations, etc. (if applicable)

### **Step Two: Upon Receiving the Acceptance Letter**

The following documents are required in order to finalize the enrollment process.

1. Custody Agreement (if applicable)
2. Social Security Card (Original to be copied)
3. DH-680 Form (Immunization Records)
4. DH-3040 Form (Physical/School Entry Form)
5. Birth Certificate (Original to be copied)
6. Baptismal Card (Original to be copied), if applicable
7. Before and After school Program Agreement (if applicable)
8. Picture Permission Release Form
9. Fundraising Commitment Form
10. Volunteer Commitment Form (Please check the areas of interest)

### **General Information**

1. Please be advised that only original document or notarized copies will be accepted. Original documents will be copied during enrollment and the original will be returned to you.
2. Because the security of our students is VERY important to us, anyone wishing to volunteer at the Academy is required to complete a Level II background screening.
3. Check the website regularly for more information about the latest updates.



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Dear Prospective Parents,

Thank you for your interest in CuttingEdge Learning Academy. CuttingEdge Learning Academy believes that children are priceless gifts from God. As a gift, God endowed each child with the ability to learn. CuttingEdge Learning Academy believes that every student will learn successfully in an environment that appreciates, loves, and cares for their academic, spiritual, social, and emotional well-beings. For this reason, our goal is to provide our students with a faith and joy-filled learning environment that will make them feel accepted, motivated, challenged, valued, respected, and loved. It is our mission to empower our students to take practical approaches in reaching their educational and life goals in a student-centered environment.

CuttingEdge Learning Academy was licensed on November 22, 2013 by the State of Florida as an independent private institution that provides educational services to students in kindergarten to 12<sup>th</sup> grade and is accredited through the Florida Coalition of Christian Private Schools Accreditation, Inc. CELA was founded to provide authentic and quality Christian education to all students.

Excellence, resilience, and nurture are the hallmarks of CuttingEdge Learning Academy. Therefore, we choose eagle as our mascot. Eagles are known for their vision, vitality, resilience, tenacity, nurture, and courage. Eagles represent the royalty of God. We are God's children by adoption. We are "a royal priesthood, kings, and God's special people" (1 Peter 2:9; Rev 1:6). Royals are always treated with respect and are taught to behave and live in a royal way. We are committed to teach our students to think, behave, and live like the royals of God's family.

As the name implies, CuttingEdge Learning Academy will utilize research-based innovative instructional strategies to make learning interesting for all our students. CELA will integrate technology in the daily teaching and learning experiences as well as incorporate real world applications to content to make learning meaningful to our students. So, every student regardless of their learning needs and styles will find a suitable place in CuttingEdge Learning Academy. God's abundant blessings!

Sincerely,

/s/

Rev. Mother Carina Maris of Jesus SJHP, PhD  
Foundress/Director



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**STUDENT RECORD RELEASE PERMIT**  
(RETURN THIS COMPLETED FORM WITH YOUR APPLICATION)

_____ Student's Name	_____ Current Grade	_____ Date of Birth
_____ Student's Name	_____ Current Grade	_____ Date of Birth

**SCHOOL CURRENTLY ATTENDING:**

Name of School: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please send all up-to-date records such as transcripts, psychological evaluations, IEP, 504 Plan, special placement information, original health records (state approved immunization and physical), standardized tests, etc. to the school administrative office via fax (813) 374-5140 or at:

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\_\_\_\_\_  
Signature of Parent/Legal Guardian  
Authorizing Release

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



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## BEFORE-SCHOOL CARE AND AFTER-SCHOOL PROGRAM

All Morning Care and Afterschool Programs are available to all enrolled CuttingEdge Learning Academy students in K-12 grades. Morning Care Program is from 7:00-7:45 AM and Afterschool Programs are from 3:00 to 6:00 PM. *All students enrolled in the After-Care Programs must be picked up by 6:00 PM. All late pick-ups will be charged \$15.*

	Monthly Rate
Morning Care	\$ 5.00 hr
After-School Care	\$5.00 hr
Late Fee Pick up Fee (starting at 6:01 PM)	\$25.00 hr

*All fees are to be paid on the first day of the month with either cash or personal check. To avoid late fee, payment must be received on the first day of the month. All late payment will be charged \$25.*

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**Agreement:**

*I (we) the undersigned fully understand and agree to CELA Morning Care and After-School Programs financial obligation for my child (ren).*

Parent sign: \_\_\_\_\_

Date: \_\_\_\_\_